



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent
Ken Noah

FEBRUARY 4, 2010

710 ENCINITAS BLVD
ENCINITAS, CA 92024

DISTRICT OFFICE
BOARD ROOM #101

PRELIMINARY FUNCTIONS (ITEMS 1 - 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (ITEM 1)

President Groth called the meeting to order at 5:45 PM to receive public comments on Closed Session agenda items. No public comments were presented.

2. CLOSED SESSION (ITEM 2)

The Board convened to Closed Session at 5:45 PM to:

- A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent & Associate Superintendents (3); Employee Organizations: San Dieguito Faculty Association and/or California School Employees' Association.
C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).
D. Consideration and/or deliberation of student discipline matters. (2 cases)

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

STUDENT BOARD MEMBERS

Jordan Bernard, La Costa Canyon High School
Taylor Bell, Sunset High School
Shakila Guevara, San Dieguito Academy
Nick Lawson, Canyon Crest Academy
Allison Yamamoto, Torrey Pines High School

DISTRICT ADMINISTRATORS

Ken Noah, Superintendent
Terry King, Associate Superintendent, Human Resources
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
Bruce Cochran, Executive Director, Pupil Services
Cara Schukoske, Director, Special Education
Kyle Ruggles, Principal, La Costa Canyon High School
Becky Banning, Recording Secretary

- 3. CALL TO ORDER ..... (ITEM 3)  
The regular meeting of the Board of Trustees was called to order at 6:36 PM.
- 4. PLEDGE OF ALLEGIANCE ..... (ITEM 4)  
President Groth led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION ..... (ITEM 5)  
The Board took unanimous action to approve the expulsion of Student #512598. No action was taken on the second case.
- 6. APPROVAL OF MINUTES ..... (ITEM 6)  
It was moved by Ms. Linda Friedman, seconded by Ms. Beth Hergesheimer, that the Minutes of the January 14<sup>th</sup> Board Meetings be approved as written. Motion unanimously carried.

**NON-ACTION ITEMS.....(ITEMS 7 - 10)**

- 7. STUDENT BOARD REPRESENTATIVES ..... (ITEM 7)  
Superintendent Noah introduced new student board representatives Shakila Guevara of Canyon Crest Academy and Taylor Bell of Sunset High School. Both students took an "Oath of Office". All Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS..... (ITEM 8)  
All Board members attended a workshop on Student Support Systems held earlier that day.  
Ms. Groth attended a Budget Update meeting given by Kevin Gordon and ACSA. This meeting was followed by a Legislative Strategy meeting given by Dr. Ward.  
Ms. Rich gave an update on the status of the mural at Earl Warren Middle School.
- 9. SUPERINTENDENT'S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES ..... (ITEM 9)  
Superintendent Noah gave updates pertinent events of the week. Monday and Tuesday were non-student days; Monday was a Teacher Prep Day and Tuesday was an in-service day for district staff. Mr. Noah also attended a staff meeting at Torrey Pines High School where the new Strategic Plan was presented.  
Mr. Noah discussed the latest updates on the state budget.  
He also attended a Strategic Plan Committee Meeting with the Solana Beach School District, and is planning on participating in similar meetings with the other neighboring districts.  
The February 18<sup>th</sup> work session will be an update on 21<sup>st</sup> Century Technology and Learning, which is Action Plan 5 of the Strategic Plan.
- 10. LA COSTA CANYON HIGH SCHOOL UPDATE .....KYLE RUGGLES, PRINCIPAL  
Dr. Ruggles reflected on his first semester as principal of La Costa Canyon and stated he has focused on getting to know staff, students, parents, and school culture. He has made it a priority to attend all school-related events such as foundation fundraisers, athletic competitions, marching band events, musicals, and extra-curricular events. The new administrative team at LCC has been very visible and is working closely at building relationships with faculty and the community. Dr. Ruggles holds monthly "Mornings with the Principal" for parents. In the first month, he established a vision at LCC where "*students feel valued, teacher morale is high, and professional relationships are valued*".  
Dr. Ruggles also gave updates on academic, athletic, and extra-curricular achievements and recognitions, both state and nationwide.  
The Board thanked Dr. Ruggles for his update and commended him on his accomplishments during his first semester as principal of La Costa Canyon High School.

**CONSENT AGENDA ITEMS ..... (ITEMS 11 – 15)**

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, that all consent agenda items listed below be approved as presented. Motion unanimously carried.

**11. SUPERINTENDENT**

A. ACCEPTANCE OF GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. APPROVAL OF FIELD TRIP REQUESTS

Approve all Field Trip Requests submitted, as presented.

**12. HUMAN RESOURCES**

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreement:

1. Document Tracking Services, LLC (DTS) to provide a license to use DTS proprietary web-based application, during the period January 1, 2010 through December 31, 2010, for an amount not to exceed \$2,495.00, to be expended from the General Fund 03-00.

**14. PUPIL SERVICES**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Provo Canyon School, during the period December 23, 2009 through June 30, 2010.
2. Fusion Learning Center, during the period January 1, 2010 through June 30, 2010.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. North Coastal Consortium for Special Education (NCCSE) to reimburse San Dieguito Union High School District for the complete cost of contracted staff serving as a substitute for NCCSE Program Specialist, during the period January 4, 2010 through March 12, 2010.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENTS AND RELEASE AGREEMENTS

(None Submitted)

**15. BUSINESS**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Carmel Valley Recreation Center for lease of facilities for San Dieguito Adult School classes, during the period February 3, 2010 through March 26, 2010, for an amount not to exceed \$1,327.50, to be expended from the Adult Education Fund 11-00.
2. Faith Jensen-Ismay to conduct dance workshops and create choreography for the La Costa Canyon High School Dance Club, during the period February 1, 2010 through April 30, 2010, for an amount not to exceed \$1,000.00, to be expended from the General Fund 03-00.
3. Transcend Solutions to provide website design, training, and support to La Costa Canyon High School, during the period February 4, 2010 through April 30, 2010, for an amount not to exceed \$5,000.00, to be expended from the General Fund/Restricted 06-00.
4. Blackboard Connect, Inc. to provide an unlimited emergency and outreach notification system to parents of enrolled students, administrators, faculty, staff, and board members, during the period February 15, 2010 through February 14, 2013, for an annual amount not to exceed \$32,527.50, to be expended from the General Fund 03-00.
5. Wolfram Research, Inc. to provide a comprehensive site license for Mathematica science and math software for classroom, student, and faculty use, during the period December 13, 2009 through December 12, 2012, for an annual amount not to exceed \$3,714.84, to be expended from the General Fund/Restricted 06-00.
6. Helen Kerrian to evaluate the vended meal agreement between Del Mar Union School District and San Dieguito Union High School District, during the period February 4, 2010 through June 30, 2010, for an amount not to exceed \$5,000.00, to be expended from the Cafeteria Fund 13-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreement and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreement:

1. Keane Studios, LLC and Classic School Portraits by Gerardy Photography extending the senior portrait photography and the underclassman portrait photography services contracts, respectively, for a one-year period, with no increase to contract pricing, during the period February 1, 2010 through January 31, 2011.

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contract and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Frontier Fence Company, Inc. for Fencing Installations – District Wide B2010-09, during the period February 5, 2010 through February 4, 2011, with options to renew two additional one year periods, at the unit prices listed on the attachment, to be expended from the fund to which the project is charged.

D. APPROVAL OF CHANGE ORDERS (None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS (None Submitted)

F. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt the attached resolution authorizing contracting pursuant to cooperative bid and award documents from the Southwest Transportation Agency for the purchase of seven new school buses for the Transportation Department, for an amount not to exceed \$700,000.00, to be expended from the General Fund/Restricted 06-00, and authorize Christina M. Bennett, Eric R. Dill, or Stephen G. Ma to execute all necessary contract documents.

G. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

- 1. Purchase Orders
- 2. Instant Money
- 3. Membership Listing

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 –17)**

- 16. BOARD POLICY REVISION PROPOSAL, #5118 AND 5118 AR-1, "*ATTENDANCE OF NON-RESIDENTS*"  
It was moved by Ms. Deanna Rich, seconded by Ms. Joyce Dalessandro, to approve revision of Board Policies #5118 AND #5118 AR-1, "*Attendance of Non-Residents*", as presented. Motion unanimously carried.
- 17. BOARD POLICY REVISION PROPOSAL, #1240 AND #1240 AR-1, "*VOLUNTEER ASSISTANCE*"  
It was moved by Ms. Linda Friedman, seconded by Ms. Joyce Dalessandro, to approve revision of Board Policies #1240 and #1240 AR-1, "*Volunteer Assistance*", as presented. Motion unanimously carried.
- 18. BOARD POLICY REVISION PROPOSAL, #6145.4 / AR-1, "*ATHLETIC COMPETITION*"  
It was moved by Ms. Beth Hergesheimer, seconded by Ms. Joyce Dalessandro, to approve revision of Board Policy #6145.4/AR-1, "*Athletic Competition*", as presented. Motion unanimously carried.

**INFORMATION ITEMS ..... (ITEMS 19 – 26)**

- 19. BUSINESS SERVICES UPDATE ..... STEVE MA, ASSOCIATE SUPERINTENDENT  
Mr. Ma gave an update on the San Dieguito Academy Center for Visual and Performing Arts. The fund release has been granted provided all deadlines are met by December, 2010.
- 20. HUMAN RESOURCES UPDATE ..... TERRY KING, ASSOCIATE SUPERINTENDENT  
Ms. King gave an update on staffing numbers for next year. She also gave an update on the In-service Day for Classified Staff and commended those that assisted with organizing and coordinating the event.
- 21. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT  
Mr. Schmitt gave updates on Tuesday's teacher in-services. He also discussed projected interdistrict transfer enrollment numbers for next school year.
- 22. PUBLIC COMMENTS (no public comments presented)
- 23. FUTURE AGENDA Items (None discussed)
- 24. ADJOURNMENT TO CLOSED SESSION (Nothing further to discuss)
- 28. REPORT OUT OF CLOSED SESSION – (Nothing further to report)
- 29. ADJOURNMENT OF MEETING – Meeting adjourned at 7:33 PM.

Joyce Dalessandro  
Joyce Dalessandro, Board Clerk

2 / 18 / 2010  
Date

Ken Noah  
Ken Noah, Superintendent

2 / 18 / 2010  
Date

APPROVED IN PUBLIC MEETING OF THE  
BOARD OF TRUSTEES OF THE SAN DIEGUITO  
UNION HIGH SCHOOL DISTRICT 2-18-10

Becky Banning  
BECKY BANNING RECORDING SECRETARY  
BOARD OF TRUSTEES